

Annex II

Collection Development Policies for QESS Project T01/QESS/2013 **approved in the 2nd CPT meeting on 3 Oct 2013**

1. During the project period, a total of 15,000 to 25,000 eBooks amounting to HK\$25M with perpetual access will be purchased.
2. A consortium will be formed by the five institutes for collaborative purchase during and after the project.
3. For project sustainability and to facilitate sharing, the purchase should be confined to eBooks.
4. The purchase of E-Books for perpetual access with no ongoing maintenance fee would be given priority under this project.
5. Only when all participating institutes agree to share the ongoing fee, may eBooks for perpetual access with nominal ongoing fees be considered for purchase.
6. E-Books on a subscription basis or with a large annual fee will not be purchased under this project.
7. The work of vendor liaison and price negotiation with eBook vendors will be shared among the libraries of participating institutes.
8. Libraries of all participating institutes will have a e-preferred policy. That means if a recommendation is available in both the eBook version and printed version, eBooks will be purchased to facilitate possible sharing.
9. E-Books on subjects of mutual interest to the majority of participating institutes will be considered.
10. The eBook vendor with the lowest price offer for the recommended books will get the order from the OUHK consortium or the individual libraries of the participating institutes.—
11. The current library budget of the participating institutes will not be reduced because of this Project no. T01/QESS/2013 and that the library of the participating institutes enjoy a certain degree of flexibility in using their library budget for future collaborative purchases.
12. To facilitate the possible sharing of the existing eBook Collection by new institutes, the incumbent participating institutes shall try their best to negotiate with eBook vendors for a formula for the calculation of additional charges to be imposed as a result of the additional use of the eBooks, wherever possible. It is noted that the availability of the formula is subject to the agreement of individual eBook vendors.